

EXHIBITORS - REGISTER NOW

BUYERS - MARK YOUR CALENDAR

Twenty-Fourth Annual Cordova Festival

SEPTEMBER 24TH AND 25TH, 2011



**1017 Sanga Road
Cordova, Tennessee**

Occasionally, an event comes along that is truly exciting. If you attended our previous Festivals, you know!

The unique Festival held at Cordova Community Center has expanded to include more variety! On Saturday, September 24th, 9 am - 5 pm and Sunday, September 25th, noon - 5 pm, 8 shady acres and the historic Cordova School building and gymnasium will offer, in addition to hundreds of original art and craft exhibits, there will be displays related to the "service businesses" - such as communication equipment, home maintenance, and finance - whatever a clever mind can dream up. Booths will be assigned on a first-come, first-serve basis.

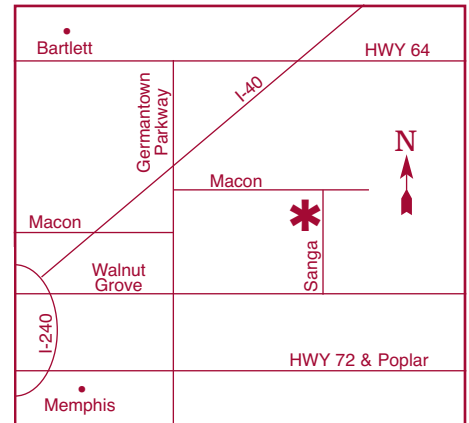
BENEFITS THE CORDOVA COMMUNITY CENTER

For information call: Coy Haraway (901) 753-1234
Don Murphree (901) 755-0902 or
Community Center (901) 757-4400

NO RAIN DATE *** NO REFUNDS**

All applications are subject to approval of the Cordova Festival Committee.
Information available at www.cordovacommunitycenter.com

REMIT TO:
CORDOVA FESTIVAL, 1017 SANGA ROAD, CORDOVA, TN. 38018-6537



Please reserve me display space(s) at the 2011 Festival.

	Quantity		POSTMARKED BY JUNE 30, 2011	POSTMARKED AFTER JUNE 30, 2011	AMOUNT
INSIDE SPACE (Approx. 100 Sq. Ft.)	_____ x		\$110.00	\$120.00	_____
OUTSIDE SPACE (Approx. 100 Sq. Ft.)	_____ x		\$90.00	\$100.00	_____
SERVICE BUSINESS SPACE (OUTSIDE)	_____ x		\$150.00	\$175.00	_____
SERVICE BUSINESS SPACE (INSIDE)	_____ x		\$175.00	\$200.00	_____
TABLE (Quantity limited)	_____ x		\$10.00	\$15.00	_____
ELECTRICAL CONNECTION (Outlets Limited)	_____ x		\$25.00	\$35.00	_____
TOTAL AMOUNT ENCLOSED (a)					\$ _____

Please print _____
Name Address City State Zip Code

Type of items or service to be sold:(b) _____ Phone (b) _____

MUST CHECK ONE OF THE FOLLOWING:

- Merchandise is handmade art produced by you.
- Merchandise is handmade craft produced by you.
- Merchandise is commercially manufactured and distributed by you or your organization.

I have read and will abide by the rules and regulations governing the Cordova Festival (shown on back). I understand that failure to comply with all regulations will require removal of all my articles and exhibits with no refund.

Exhibitor Signature _____

(a) After September 1, 2011, payment **MUST** be either **cashier check, money order or cash.**
(b) **Must be shown** when submitting reservation form - **ONLY ITEMS LISTED MAY BE SOLD.**

Cordova Festival

Rules and Regulations

- 1) **BOOTH LOCATIONS WILL BE ASSIGNED BY FESTIVAL MANAGEMENT.** Every effort will be made to honor vendor's request. No booth location will be final until exhibitor has completed all forms at the Registration Tent.
- 2) Vendors will furnish their own tables, chairs, easels, and display racks.
- 3) **Prints (framed or unframed) by an artist, who lives within a 75 mile radius of Memphis, cannot be sold by anyone other than the artist.**
- 4) All booths are to be maintained in a professional manner at all times.
- 5) All vendors are required to collect and pay Tennessee state sales tax. The festival sponsors assume no liability for exhibitor's compliance with sales tax requirements.
- 6) If you have a Shelby County Business License, bring the number with you.
- 7) Each person will handle his/her own finances.
- 8) Each vendor, **on arrival must sign in** at the Registration Tent and sign Festival Rules and Regulations sheet before set-up of display.
- 9) No tall solid barrier or pegboard (6 ft. maximum height above floor) may be used except against a wall.
- 10) No display may be put up before noon Friday for any reason. Displays must be set up by 9 am on Saturday and noon on Sunday.
- 11) **Vehicles must be removed from display areas before 9 am on Saturday and noon on Sunday.**
- 12) **BUILDINGS WILL BE OPEN TO VENDORS FRIDAY NOON TO 8 PM; SATURDAY 7 AM; SUNDAY 10:30 AM.** Vendors will be allowed in buildings during these times with vendor's pass only. No exceptions will be made for anyone to enter the buildings during the hours that the buildings are closed (except persons in charge of the festival.) While reasonable precautions will be taken to safeguard vendor's property, the sponsors of the Cordova Festival cannot be responsible for any property. Buildings are locked at night, but no guarantees are made for safety of exhibitor's property.
- 13) Vendors check out between 5 and 6 pm Sunday. NO vehicles allowed in display areas prior to 5 pm.
- 14) Articles sold may be removed by the buyer or left in exhibit at the discretion of buyer and seller.
- 15) We encourage vendors to demonstrate production of their arts and crafts.
- 16) There will be concession stands where drinks, sandwiches, etc. may be purchased.
- 17) Payment for space must accompany registration. **NO REFUNDS. (IF CONFIRMATION IS DESIRED PLEASE SEND A SELF ADDRESSED STAMPED ENVELOPE.)** See footnote (a) on page 1.
- 18) Vendors may not display or sell from campers or trucks. Canopy/dining fly and merchandise must fit within 10' x 10' space.
- 19) If you have a camper or pickup you may park it overnight. There is no electricity or sewer hook-up.
- 20) Festival management must be notified in advance of any exhibits that have noise, dust, strong fragrances, etc., in order to provide accommodations. None will be allowed inside.
- 21) No alcohol or drugs are allowed on premises.
- 22) Each vendor is responsible for their own liability insurance.
- 23) Vendors must list on application items to be sold. See footnote (b) on page 1.

CORDOVA FESTIVAL

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